

State of Maryland Executive Department

Larry Hogan Governor Boyd K. Rutherford Lieutenant Governor

Arlene F. Lee Executive Director

Student Internship Opportunity

The Maryland Governor's Office for Children is currently seeking Undergraduate and Graduate student applicants for spring and summer academic internship opportunities.

The Governor's Office for Children operates under that vision that all Maryland children, youth, and families will live and prosper in healthy, safe, and thriving communities. The Office operationalizes Governor Hogan's vision for economic opportunity for all. Focusing on Governor Hogan's four Strategic Goals (reducing the impact of parental incarceration on children, families, and communities; reducing the number of youth, aged 16-24, who are not working and not going to school; reducing childhood hunger; and, reducing youth homelessness) will lead to a stable, safe, and healthy environment for children, youth, and families.

As an intern, your primary responsibilities will be to assist the office with research on a variety of policy areas including issues related to Governor Hogan's four Strategic Goals and other important child well-being policy areas. The intern will become familiar with both the Results-Based Accountability framework and the public policy priorities of the Office. You will also assist the office with its administrative needs which include scanning, copying, and other duties as assigned.

The Governor's Office for Children is located at 100 Community Place in Crownsville, MD.

Coursework in political science, public policy, sociology, social work, or psychology is preferred, but all interested students are encouraged to apply.

Candidates should possess strong written and verbal communication skills with a proficiency in Microsoft Office applications and Gmail and the ability to work independently to meet deadlines.

Academic credit for this internship may be awarded on a case by case basis. Please contact Sarah Patishnock at sarah.patishnock@maryland.gov for details regarding your institution's policy on academic credits for this internship.

Procedure for Application:

E-mail a PDF copy of the following documents to Sarah Patishnock, Administrative Specialist, at sarah.patishnock@maryland.gov.

- 1. Statement of Interest (including availability and academic and career goals)
- 2. Resume

Only those selected for interview will be contacted. No telephone calls please.

Applications for the summer are due by Friday, May 12, 2017.